

Position: - Chief Executive Officer (CEO)

Location: New Delhi

About SPEFL-SC

The Sports, Physical Education, Fitness and Leisure Skills Council (SPEFL-SC) is one of the Sector Skills Council supported by Govt. of India and NSDC. The Sports, Physical Education, Fitness and Leisure Skills Council are mandated to impact 2.1 million people over ten years. Purpose of Sports, Physical Education, Fitness and Leisure Skills Council:

1. Build a catalogue of skills in the SPEFL
2. Gather, sort and document Labor Market Intelligence of employability skills
3. Build competency frameworks occupational standards and curriculum guidelines
4. Train the trainers and expose to global standards
5. Accredite and build a network of Institutions and training providers in priority skills
6. Evaluate, certify and facilitate employment of trainees
7. Create an ecosystem where job seekers and job providers are brought together to provide jobs in the sector
8. Build a sustainable organization through continuous innovation

About the position:

The Chief Executive Officer will be based in New Delhi and reports directly to the President/Chairman of the Governing Council of SPEFL-SC.

Position Description:

Overview of Roles and Responsibilities:

1. To develop and implement operational strategy and conceptualize the growth of SPEFL in skill ecosystem of India.
2. To develop and strengthen the SOP's and governance policies.
3. Interact with NSDC and other Government departments, Ministries like Ministry of Youth Affairs and Sports etc.
4. Develop connections with potential employers and Industry leaders
5. Direct involvement in image creation and maintenance of SPEFL-SC like press, media coverages and PR.
6. Develop connections for fund raising and sponsorships for various programs.
7. Responsible for profit and loss and maintaining a healthy cash balance.
8. Represent the organization at various levels like government, private sector, vendors and industry
9. Designing and implementation of policies at SSC level

10. Deliver quarterly and yearly plans

Competencies

1. Leadership
2. Strategic Thinking
3. Results Oriented
4. Business Acumen
5. Decision Making
6. Financial Management
7. Sports and Skill Development
8. Entrepreneurship

Skills Required:

1. Comprehensive combined knowledge of Sports Sector and Skill Ecosystem of India.
2. Experience of running Industry associations
3. Mandatory experience of e-commerce /e-learning apps
4. Experience in conducting need analysis, designing implementation plans and impact analysis report generation.
5. Well-versed with trainings, training partner affiliations, qualification pack/NOS development, monitoring and evaluation process.
6. Detailed knowledge about skill development schemes of central and states.
7. Mandatory experience in running self-paid skill development program, sales and marketing, brand positioning.
8. Comprehensive knowledge about skill development and entrepreneurship policies of government / NSDA/MSDE.
9. Must have worked with ministries implementing skill development programs like MSDE/MOMA/MORD and departments like SC/ST and Backward classes.
10. Experience in building credible organizations from startups.
11. Demonstrated experience in contributing to the strategic planning process and assisting with the implementation of operational business plans.
12. Experience in undertaking planning activities with regards to financial and operational management.
13. Must have experience of associating with International educational/certification organisations.
14. Experience of at least 7-8 years in managing skill development organizations as CEO/ Business head.
15. The ability to identify innovative opportunities for skill development and trainings in sports sector with assured delivery in terms of quality.
16. Commitment to engender initiative, innovation and accountability to establish and develop teams to achieve results as per dynamic skill ecosystem of India.

17. Strong senior level written and verbal communication skills with an impeccable attention to detail, including the ability to interpret and respond to Governing Council/Industry/Government's requirements.
18. Willingness to travel extensively in India and abroad.

Educational Qualification and Work Experience Required:

1. PGDBM
2. Minimum 20 years of work experience with at least 10 years in leadership role
3. Age between 45-55 years

Compensation: As per the Industry Standards

Interested candidates can send in their detailed CV at president@sportsskills.in

Last Date for applying: 30th September 2020, papers received after the last date will not be considered.