



Transforming the skill landscape

**Expression of Interest (EOI)
for empanelment as member of the
India International Skill Centre (IISC) Network**

Date: - 11th February,2020

National Skill Development Corporation,
301, West Wing, Worldmark 1,
Aerocity, New Delhi - 110037
Website: www.nsdcindia.org
Phone: 011-47451600 Fax No: 011-46560417
CIN: U85300DL2008NPL181612
Email: iiscproposal@nsdcindia.org

Section 1 – LETTER OF INVITATION

Date: 11-02-2020

From: National Skill Development Corporation, 301, West Wing, Worldmark 1, Aerocity, New Delhi - 110037

To,

All Prospective Applicants

- I. National Skill Development Corporation (NSDC) invites EOI from organisations for empanelment as members of the India International Skill Centre (IISC) Network.
- II. Applicant Organisations under this EOI can include entities involved in activities related to overseas workforce mobility like incremental skill training on international standards/overseas employer standards or Testing/verification of skills for overseas employment or overseas placement.
- III. Applicant organisation should fulfil following criteria to become eligible for this EOI:
 - Business operations in India for 1 year or more
 - Annual financial turnover of INR 25 lakhs or more for the financial year 2018-19
 - Self-operated skill training centres
 - Placed candidates overseas in the last 3 financial years
 - Active overseas employer connects for hiring of candidates from India
- IV. A separate process has been undertaken for empanelment of the following NSDC Partners/associated organisations and hence are requested not to apply for this EOI:
 - NSDC Funded/Non-Funded Partners,
 - Organisations operating Pradhan Mantri Kaushal Kendra (PMKK),
 - Technical Intern Training Program (TITP) Sending Organisations (SOs) and
 - Organisations implementing Pre-Departure Orientation Training (PDOT) program under Pravasi Kaushal Vikas Yojana (PKVY)
- V. The IISC Network is envisioned to be the nodal platform to facilitate international workforce mobility opportunities for Indians. This network will be central to the GOI's plan to make India the skill capital of the world. It will be a fee based, market driven model, determined by global workforce supply and demand dynamics. It will comprise of Member Organisations operating through several fixed centres to be referred to as IISCs. Through the IISC Network, Member Organisations will be supported to work across various country clusters including:
 - Gulf cooperation council (GCC)
 - Japan, Russia, South East Asia
 - North America
 - Australia, New Zealand
 - Europe

- VI. At present, NSDC has actively worked in markets like Japan through the Technical Intern Training Program (TITP) and the GCC countries including UAE and Kingdom of Saudi Arabia through Government to Government (G2G) and Business to Business (B2B) workforce mobility collaborations. Progress has also been made for developing partnership across countries like Canada, Australia, Finland, Morocco, Sweden, Russia, Jordan, Maldives, among others.
- VII. NSDC proposes to offer following benefits to IISC network members (please refer to Section 4 for more details):
- Knowledge and Research for International workforce mobility
 - Government/B2B facilitation
 - International Skill Standard Benchmarking & Harmonization
 - Advocacy and Branding
 - Demand Aggregation Portal
 - Funding Support – Candidate and Business loans
 - Standard operating guidelines
 - Assessment and certification processes
 - IT platform –Data Management and Monitoring system
- VIII. NSDC along with the IISC Network Member Organisations shall work to achieve the following milestones in the next 5 years for the above-mentioned country clusters:
- International Skill Harmonization & Benchmarking – Acceptance of Indian Skill Standards and collaboration for International Approved Standards across 10 Countries
 - International Workforce Mobility – Place at least 100,000 skilled certified Indian candidates overseas
 - Pre-Departure Orientation Trainings – Orient and train 250,000 candidates
 - Recognition of Prior Learning Assessment & Certification Overseas – 25,000 workers
- IX. The empaneled IISC network member organisation are expected to undertake the following activities at each IISC depending upon requirements of the countries:
- Counselling and Guidance
 - Skill Testing & Certification aligned with International Standards
 - Incremental skill training & Pre-Departure Orientation
 - Implement training, certification & placement
 - International Language Training
- X. NSDC reserves the right to accept or reject any or all Proposals, or to cancel the empanelment process and reject all Proposals at any time prior to the award of Contract, without thereby incurring any liability or obligation in any form to affected Applicants on any grounds.
- XI. The empanelment of the Applicant will be for a period of not exceeding 36 months from the date of empanelment. After the completion of 12 months, the empanelment will be open for annual review and renewal. The empaneled Applicant's Services / Contract may be terminated at any point of time on account of non-performance/ deliverables issues or for any other reason whatsoever.
-

Empanelment may also be terminated at the sole discretion of NSDC without assigning any reasons whatsoever. The renewal of empanelment shall be at the sole discretion of NSDC.

- XII. Interested Applicants must submit Expression of Interest referred as 'Proposal for the Empanelment of IISC Network Member Organizations' a standard format as given in EOI. The Proposal shall be submitted over an email (iiscproposal@nsdcindia.org). The Proposals will be accepted until 10th March 2020.

For National Skill Development Corporation

Manish Kumar

MD & CEO

Section 2. DEFINITIONS & ACRONYMS

In this Expression of Interest document, unless the context otherwise requires:

- I. “Applicant” means entity involved in activities related to overseas workforce mobility like counselling or incremental skill training on international standards/overseas employer standards or Testing/verification of skills for overseas employment or overseas placement.
Please note: - Proprietorship and Partnership firms are not allowed to apply under this EOI hence not considered as Applicant except in case of Recruiting Agents (RAs) registered with Ministry of External Affairs.
- II. “NSDC” means National Skill Development Corporation.
- III. “Consortium” means a group of legal entities (not more than 2) joining together under a binding agreement to apply and submit a Proposal in response to this EOI. For the purpose of this EOI, Consortium can consist of maximum 2 members. In case of Consortium, the Lead Applicant should be Indian Entity and shall be clearly specified in the Proposal.
- IV. “Day” means calendar day
- V. “Proposal” means proposals as mentioned in section 3.
- VI. “EOI” means this Expression of Interest.
- VII. “Terms of Reference” (TOR) means the document included in the EOI as Section 4 which broadly explains the purpose of IISC Network.
- VIII. “PDOT” means Pre-Departure Orientation Training.
- IX. “G2G” means Government to Government
- X. “B2B” means Business to Business

Section 3. PREPARATION OF THE PROPOSAL

I. PROPOSAL FORMAT

The Applicant shall submit Proposal as per the prescribed formats defined in Section 6. Submission of the Proposal in any other format may result in the Proposal being deemed non-responsive and may be rejected at the sole discretion of NSDC.

II. PROPOSAL EMPANELMENT CRITERIA

- A. The Applicants shall be evaluated as per the Empanelment Criteria as given below.
- Business operations in India for 1 year or more
 - Annual financial turnover of INR 25 lakhs or more for the financial year 2018-19
 - Self-operated skill training centres
 - Placed candidates overseas in the last 3 financial years
 - Active overseas employer connects for hiring of candidates from India
- B. A Proposal may not be considered for evaluation in any of the following cases: (i) the Proposal was submitted in the wrong format; or (ii) the Proposal reached NSDC after the submission closing time and date; or (iii) the Proposal had documents in the language other than English; or (iv) Any other reason(s) as deemed fit by NSDC.

Section 4. TERMS OF REFERENCE

I. Background

India is a young nation with ~65% of its population below the age of 35 years. This demographic dividend presents an opportunity that can be leveraged to create a high-quality skilled workforce for the rest of the world, especially those nations which have an ageing or declining national population.

To cater to the global workforce demand, NSDC actively pursues global partnerships with governments and businesses with the aim of

- (i) promoting global mobility,
- (ii) strengthening the Indian skilling ecosystem, and
- (iii) sharing of knowledge with other developing & developed economies.

This is in line with the Government of India's vision to transform India into the Skill Capital of the World. At present, NSDC has actively worked in markets like Japan through the Technical Intern Training Program (TITP) and the GCC countries including UAE and Kingdom of Saudi Arabia through Government to Government (G2G) and Business to Business (B2B) workforce mobility collaborations. Progress has also been made for developing partnership across countries like Canada, Australia, Finland, Morocco, Sweden, Russia, Jordan, Maldives, among others.

NSDC, along with Ernst & Young (EY) has conducted the 'Global Skill Gap Study'. The study showcases the in-depth analysis of the global workforce markets with prime focus on leveraging the opportunities to the benefit of Indian workforce. The study highlights nations that would face workforce shortages in the foreseeable future and maps out the corresponding opportunities that these shortages present for the Indian workforce.

Key findings of the study highlight the demand of Indians in European countries, countries with mature migration systems like Japan, US, Australia, Canada, Singapore and countries in the Gulf Cooperation Council (GCC). As per the study, sectoral demand for Indian migrants:

- In United Arab Emirates, Saudi Arabia and Qatar shall be approx. 2.63 million (in next 5 years) across major sectors such as Construction (1.17 million), Wholesale & Retail Trade (0.42 million), real estate and rental & business services (0.28 million) etc.
- in Germany, Netherlands, UK, Sweden & Switzerland shall be approx. 0.30 million by 2030 across major sectors such as Health & Social Care (0.11 million), Manufacturing (0.05 million) etc.
- In Singapore, Australia, New Zealand, Canada, USA, Japan & Malaysia shall be approx. 0.95 million (in next 5 years) across major sectors such as Health Care and Social Assistance (0.22 million), construction (0.10 million) etc.

According to the 'Global Skill Gap Study', UAE, Saudi Arabia, Kuwait and Oman contributed to 87% of India's migration to the ECR region in 2017. The top 4 job roles - Mason, Furniture Carpenters, General Labour, Driver (Light Duty Vehicles) contributed to 52% of the migration. 13 Indian states contributed to 96% of the total migration to GCC from 2011-17, with the top 3 contributing states being Uttar Pradesh, West Bengal and Bihar.

European countries are faced with a dual challenge of an ageing population and low fertility rates. An analysis of the impact of an ageing population on the EU workforce market confirms that from 2016 to 2030, roughly 151 million jobs will emerge in the region. Hence, the region is unlikely to be able to provide replacements and new openings, resulting in workforce shortages. Such a workforce shortage will further lead to opening up of opportunities in the electrical, electronic, metal and machinery trades, as well as in professional services like ICT, business, teaching and administration. Long term opportunities exist for health professionals, cleaners, elementary and service workers, machine operators etc.

Further, countries with mature migration systems are those that have well developed and clearly laid out migration requirements in terms of perceived workforce shortages. They also highlight these shortages via customized international programs such as the Technical Intern Training Program (TITP). These nations include Canada, the USA, Japan, Australia, Singapore, Malaysia and New Zealand. They have systematically devised migratory routes based on processes of skill verification and assessment. India could benefit from the mature migration corridors, leveraging the systemic processes to their advantage and making use of the organised emigration mechanism.

II. Objective of the IISC Network

With this background, the IISC Network is envisioned to be the nodal platform to facilitate international workforce mobility opportunities for Indians. This network will be central to the GOI's plan to make India the skill capital of the world. It will be a fee based, market driven model, determined by global workforce supply and demand dynamics. It will comprise of Member Organisations operating through several fixed centres to be referred as IISCs. Through the IISC Network, Member Organisations will be supported to work across various country clusters including:

- Gulf cooperation council (GCC)
- Japan, Russia, South East Asia
- North America
- Australia, New Zealand
- Europe

NSDC along with the IISC Network Member Organisations shall work to achieve the following milestones in the next 5 years for the above-mentioned country clusters:

- International Skill Harmonization & Benchmarking – Acceptance of Indian Skill Standards and collaboration for International Approved Standards across 10 Countries
- International Workforce Mobility – Place at least 100,000 skilled certified Indian candidates overseas
- Pre-Departure Orientation Trainings – Orient and train 250,000 candidates
- Recognition of Prior Learning Assessment & Certification Overseas – 25,000 workers

III. Benefits of becoming IISC network member organisation:

IISC members would be entitled to various benefits upon successful empanelment such as:

- Knowledge and Research for International workforce mobility
- Government/B2B facilitation
- International Skill Standard Benchmarking & Harmonization
- Advocacy and Branding
- Demand Aggregation Portal
- Funding Support – Candidate and Business loans
- Standard operating guidelines
- Assessment and certification processes
- IT platform –Data Management and Monitoring system

Knowledge and Research for International workforce mobility

In order to continuously keep track of the shifting dynamics of international workforce migration, market awareness is crucial. NSDC will facilitate in providing information on migration clusters, overseas mobility mechanisms and workforce supply/demand data on periodic basis. This will help the IISC Network members in exploring new business opportunities.

Government/B2B facilitation

Government of India aims to make India the skill capital of the world. To achieve this objective, NSDC along with MSDE forge partnerships with overseas public/private partners and industry bodies. Empaneled IISCs would be preferred partners for implementation of such G2G or B2B initiatives. Under such collaborations, IISCs will have the opportunity to:

- Participate in meetings/interactions with various International Delegations
- Collaborate with NSDC to deliver projects/programs for International Workforce Mobility initiatives
- Deliver training/upskilling programs on international platforms in other countries under G2G/B2B programs
- Designated as internationally approved assessment centres under different G2G agreements.
- Participate in International Forums, Workforce Mobility Dialogues, International Delegations for advocacy of various programs under IISC
- Access varied support extended by Indian state governments to facilitate labor mobility

The following G2G/B2B collaborations illustrate the nature of opportunities:

a. Gulf Cooperation Council (GCC) -

- i. India – UAE Skill Harmonization Program** – MSDE signed a G2G level MoU with National Qualifications Authority (NQA), Govt. of UAE to enhance cooperation and recognition of qualifications. Under the MoU, NSDC is working with Ministry of Human Resource and Emiritization (MoHRE) and Abu Dhabi Quality & Conformity Council (ADQCC) for benchmarking qualifications, assessment & certification.

- ii. **Kingdom of Saudi Arabia Skill Harmonization Program** - NSDC signed an MoU signed with TakaMol Holding, A semi Government Agency under Ministry of Labor & Social Development, Kingdom of Saudi Arabia for Skill Verification Program in India. Under the MoU, a network of Assessment Centres (Trade Test Centres)/Skill Verification Centres across India will be established to deliver assessments in the identified benchmarked qualifications to potential migrant workers.
- iii. **Establishment of Driving Training Institutes in collaboration with Emirates Driving Institute, UAE**- NSDC has signed MoU with Emirates Driving Institute (EDI), the largest and the most successful driving institute in UAE & Middle East, and the Youth Chamber of Commerce (YCC) to establish driver training institutes in various parts of India. This engagement will facilitate candidates to acquire a UAE driving license, in line with the requirements of regulatory agencies of different countries of Gulf.
- b. **Japan** – A G2G level project where the Governments of India and Japan have entered into a Memorandum of Cooperation (MoC) for sending candidates from India with prior work experience to Japan as interns is being implemented by NSDC. The project entails on-the-job training with Japanese employers for 3-5 years.
- c. **Pre-Departure Orientation Training (PDOT)** - Ministry of External Affairs (MEA) and Ministry of Skill Development and Entrepreneurship (MSDE) signed a Memorandum of Understanding (MoU) on 2nd July 2016, to implement Pravasi Kaushal Vikas Yojana (PKVY), a scheme designed to offer skill training to Indians seeking jobs overseas. Under PKVY, Pre-Departure Orientation Training (PDOT) is provided to potential Indian migrants before they leave India for better acclimatization of migrant workers to the language, culture, emigration process, welfare measures and do's and don'ts of the destination country.
- d. **Others** - NSDC has signed MoU's with Japan, Sweden, Russia, Finland, Germany, Canada, Maldives, Morocco and Jordan to explore various areas of Skill Development, Vocational Education and Mobility of Skilled Manpower to these regions.

International Skill Standard Benchmarking & Harmonization

International workforce mobility can be facilitated through various skill standard benchmarking exercises with different countries that shall enable us with recognition of our skill certification. To achieve this objective, NSDC works with International Governments, Regulatory Authorities, International Awarding Bodies.

Advocacy and Branding

The India International Skill Centre (IISC) program would be promoted by NSDC, nationally and globally. Such an endorsement would be a big boost to the credibility and image of the partners engaged in running IISCs. International roadshows, job fairs, awareness and advocacy fairs will be conducted by NSDC. These shall provide support for strengthening the process of mobilization of candidates for international workforce mobility.

Demand Aggregation Portal

NSDC will facilitate development of a portal which will aggregate workforce demand from various sources like G2G/B2B initiatives, job portals and others. The portal will be actively promoted as a one - stop solution to connect the international workforce demand with the supply of skilled candidates.

Funding Support – Candidate and Business loans*

Since the IISC program would run on a fee - based, market driven model, therefore, it is also essential to provide funding support in the form of candidate and business loans. NSDC aims to facilitate the same for IISC network members.

**Availability of loans will be subject to business requirement and organisational capability*

Standard operating guidelines

NSDC will develop standardized guidelines and modules for upskilling, counselling & guidance, domain skill training, PDOT and language training. All IISCs would need to comply with the standard guidelines provided by NSDC for ensuring effective implementation of the program. This shall ensure certain market driven standardization across the network resulting in quality assurance and higher acceptability by overseas employers.

Assessment and certification processes

Through various G2G/B2B collaborations which are being undertaken by NSDC, Skill India assessment and certification is being promoted across different countries. Each empaneled IISC will become crucial stakeholders in enhancing global recognition of the Skill India certification by implementing various G2G/B2B/skill harmonization programs being supported by NSDC.

In addition to delivering Skill India assessment & certification, IISCs will be enabled to test as per the standards aligned to the global market needs to ensure placement of candidates. To achieve the same, IISCs may choose one of the following options as per the requirements of the project:

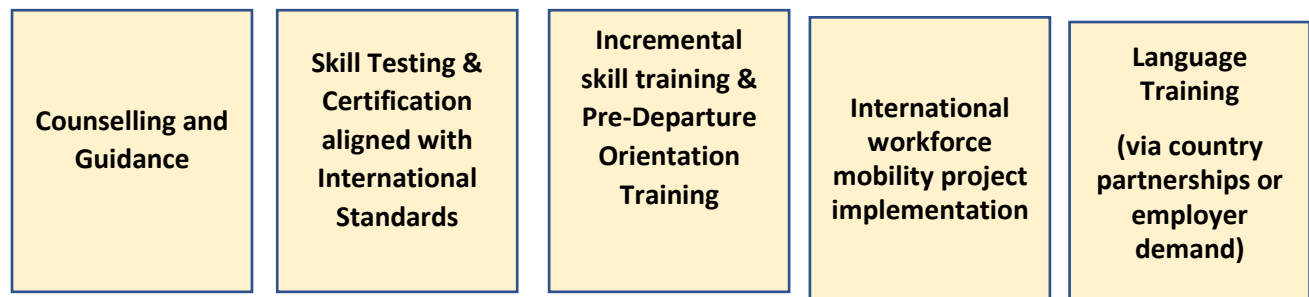
- i. Skill Testing and certification on NSQF awarded by NCVT/Indian Sector Skill Council (SSC)
- ii. Skill Testing and Certification in line with the requirements of International Employers
- iii. Skill testing and Certification on International Qualification awarded by an International Awarding Body

IT platform –Data Management and Monitoring system

All empaneled IISCs will be provided access to an online portal for managing and maintaining candidate life cycle. This shall also enable us to showcase the availability of highly skilled certified candidates to international government/employers for promoting mobility. NSDC will also develop various tools for efficient monitoring and evaluation of the IISCs. Members may also benefit from access to candidate data (e.g. certified candidate database within NSDC ecosystem) to facilitate candidate mobilization and overseas placements.

IV. IISC Network activities

The IISCs are expected to undertake the following activities:



Counselling and Guidance – IISCs will provide mandatory career counselling and guidance support for international training and employment opportunities in overseas market. Some of the aspects through which this will be achieved are:

- i. Information on the required skill set, minimum wages etc
- ii. Information of working conditions, overtime working hours and other benefits
- iii. learning content (on-line/off-line) for preparation of skill testing

Skill Testing & certification aligned with international standards – IISCs will conduct skill testing as per the standards aligned to the global market needs to ensure placement of candidates. This outcome will be achieved by considering a specific skill testing and certification system prevalent in destination countries or accepted by employer. Three variants of standards for assessment available to IISCs are:

- i. Indian qualification awarded by Indian Sector Skill Council (SSC) standard
- ii. International qualifications awarded by International Awarding Body (IAB)
- iii. International Employer standards

Incremental skill training and Pre – Departure Orientation Training (PDOT) – IISCs will provide upskilling for experienced candidates who may have some skill gaps which will be identified through skill testing conducted at the IISC. This will be followed by PDOT which is mainly to orient potential migrant workers with regards to, culture, do's and don'ts in the destination country, the emigration process and welfare measures established by Gol in foreign countries via its embassies/missions. Opportunity to conduct PDOT will be subject to a separate empanelment of IISCs under PKVY.

Implement G2G/B2B for training, certification and placement facilitation – IISCs will be provided with opportunities to implement G2G/B2B initiatives.

Language Training - IISCs will have the opportunity to conduct language training via country partnerships and employer demand

Section 5. Terms and conditions

General

- I. NSDC will empanel applicants in accordance with the applicable terms of the EOI document.
- II. Submission of proposal does not guarantee approval of Proposals and selection of applicant as IISC Network Member Organisations.

Fraud and Corruption

- III. NSDC requires that Applicant observes the highest standard of ethics during the preparation and submission of Proposal and providing of the Services. In such pursuance of this policy, NSDC:
 - a. Defines, for the purposes of this provision, the terms set forth below as follows:
 - “Corrupt practice” means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in Contract execution; and
 - “Fraudulent practice” means a misrepresentation of facts at any stage, in order to influence the Process of Evaluation or the execution of the Contract detriment to NSDC and includes collusive practices among Applicants (prior to or after Proposal submission) designed to deprive NSDC of the benefits of free and open competition.
 - b. Will declare an Applicant ineligible, if at any point of time NSDC determines that Applicant has engaged in corrupt or fraudulent practices.
- IV. If an Applicant submits or participates in more than one Proposal, all such Proposals shall be disqualified.

CLARIFICATIONS AND AMENDMENTS TO EOI

- I. The Applicants are required to email their queries, if any, to iiscproposal@nsdcindia.org.
- II. At any time before the last date and time for submission of Proposals as specified in the EOI Schedule, NSDC may, whether at its own initiative, or in response to a clarification requested by the Applicant(s), amend the EOI by issuing an addendum. The addendum shall be published on NSDC website (www.nsdcindia.org), and the addendum will be binding on all the Applicants. The Applicants are advised to visit NSDC website on a regular basis. To give the Applicants reasonable time in which to take an amendment into account in their Proposals, NSDC may at its discretion, if the amendment is substantial, extend the deadline for the Proposal submission. NSDC will not be liable for any effect on the Applicant’s Proposal or its evaluation, if the Applicant does not read addendum(s) or related communication on NSDC’s website.

Compliance with Laws

- a. The Applicant shall undertake to observe, adhere to, comply with and notify NSDC about all laws in force or as are made applicable in future, pertaining to or applicable to the Applicant, its business, employees or its obligations towards employees and all purposes

of this document and shall indemnify, keep indemnified, hold harmless, defend and protect NSDC and its directors/ employees/ officers/ staff/ personnel/ representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

- b. The Applicant shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc. as may be necessary or required for any of the purposes of providing the Services or for the conduct of its own business under any applicable law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the empanelment, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate NSDC and its directors/employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

Assignment and Sub-contracting

The Applicant agrees that the Applicant shall not be entitled to assign / sub-contract any or all of its rights and / or obligations under this document and subsequent Contract to any one including Applicant's affiliate without the prior written consent of NSDC.

Disputes and Arbitration

- a. Arbitration
Any controversy or claim arising out of or relating to this EOI, Contract, empanelment and the Services to be rendered by Applicant under or pursuant to this document or Contract, the interpretation hereof, or its breach shall, if not resolved by mutual discussions between the parties, be settled by binding arbitration in accordance with the Arbitration and Conciliation Act, 1996. Arbitration shall be conducted in New Delhi in English language.
- b. Jurisdiction
Subject to sub-clause 8.3(a) above, all disputes and controversies between NSDC and Applicant shall be subject to the exclusive jurisdiction of the Courts at New Delhi. The parties agree to submit themselves to the jurisdiction of such court. This EOI document and Contract shall be governed by the laws of India.

Representations and Warranties

- a. The Applicant further warrants that they are under no obligation or restriction, nor shall they assume any such obligation or restriction, that would in any way interfere or conflict

- with, or that would present a conflict of interest concerning, any obligations under this EOI or Contract.
- b. The Applicant represents that it is duly incorporated, validly exists under applicable Law.
 - c. The Applicant represents that it has the right and authority to enter into Contract and perform its obligations there under. The execution, delivery and performance of terms and conditions under Contract by Applicant and the performance of its obligations there under are duly authorized and approved by all necessary action and no other action on the part of Applicant is necessary to authorize the execution, delivery and performance under Contract.
 - d. The Applicant represents that the submission of responses to this document, execution, delivery and performance under the Contract entered in case the Applicant is selected:
 - e. Shall not violate or contravene any provision of its documents of incorporation;
 - f. Shall not violate or contravene any law, statute, rule, regulation, licensing requirement, order, injunction or decree of any court, governmental instrumentality or other regulatory, governmental or public body, entity or authority by which it is bound or by which any of its properties or assets are bound;
 - g. To the best of its knowledge, after reasonable investigation, no representation or warranty by the Applicant, and no document furnished or to be furnished to NSDC, or in connection herewith or with the transactions contemplated hereby, contains or shall contain any untrue or misleading statement or omits or shall omit any fact necessary to make the statements contained herein or therein, in light of the circumstances under which it is made. There have been no events or transactions, or facts or information which has come to, or upon reasonable diligence, should have come to the Applicant and which have not been disclosed, having a direct impact on the transactions contemplated hereunder.

Right to Change

NSDC reserves its right to change any of the terms & conditions at the time of execution of Contract with the Applicant.

Section 6. List of Documents and Formats

Sr. No.	List of Documents (In case consortium, please submit documents for both the entities)
1	Registration or Incorporation Certificate of Applicant Organisation
2	PAN of Applicant Organisation
3	In case Recruiting Agents (RAs) registered with Ministry of External Affairs (MEA), copy of current RA license issued by MEA. Please provide copy of first license issued by the MEA also.
4	Audited Balance sheet and Profit and Loss account statement for financial year 2018-19
5	<p>Profile/background of the Applicant</p> <ul style="list-style-type: none"> • Key activities of the Organization • Prior experience with similar international projects undertaken • Availability of existing centres • Experience in providing training/upskilling in international skill standards/ international employer standards • Details of collaborations with international regulators/associations for workforce mobility • Applicant Organisation website • Geographical areas in India where you plan to operate IISC- (preferred areas would be migration pockets) • Countries where you intend to facilitate labor mobility initiatives • Proposed job roles under which you envisage to train / upskilling the candidates (preferred job roles would be as given by MEA/NSDC on international/transnational standards) • Training details/ methodology envisaged on imparting the desired training/ upskilling
6	<p>Self- declaration certificate for (Please refer format 6.1)</p> <ul style="list-style-type: none"> - number of years of operation in India - annual financial turnover for FY20180-19 - number of dedicated self-operational skill training centres - number of candidates placed overseas by the applicant in the last 3 financial years - number of active overseas employer connects for hiring of candidates from India
7	Proposal declaration letter (Please refer format 6.2 and annexure to format 6.2)
8	Consortium agreement (in case of consortium proposal)

Format 6.1. Self declaration certificate on the letter head of the organisation

(In case of consortium, each entity should submit separate self-declaration certificate)

Date:

National Skill Development Corporation

301, West Wing,
Worldmark 1, Aerocity,
New Delhi – 110037

Dear Team,

I, _____, <Designation> of the _____ (Applicant/Lead Applicant), having its office at _____ do hereby, on behalf of Applicant / Lead Applicant and other Consortium members (details of the Applicant/ All Consortium members attached), declare, state, certify and affirm as follows:

1. <Applicant's legal entity name> and <registered office address> is operating in India since <Month, Year>.
2. As per the audited financials of the <Applicant's entity name > financial turnover for the FY 2018-19 is <INR (in lakhs) >.
3. Number of self-operated skill training centres as on date, is as per the details given below:

S.No	State	District	Training Centre Name	Training Centre Address	Trades/Job Roles available	Type of Training Centre (Self owned / self operated)*	Total area of the Training Centre (in sq ft)	Affiliation & accreditation (if any) (with a government or a public private/semi government organisation)

4. Number of persons placed in the last 3 financial years (FY 2016-17, 2017-18 & 2018-19), in the overseas locations is as per the details given below:

S.No	Year	Country of Placement	Sector	Job Role	Number of candidates placed
1	2016-17				

2	2017-18				
3	2018-19				
		Total			

5. Number of active overseas employer connects for hiring of candidates from India is as per the details given below:

S.No	Country of Placement	Name of the Employer	Single Point of Contact details (Name and Email Address)	Year of Initialization of the Contract/MoU	Duration of the MoU with year of expiry	No. of candidates to be placed as per MoU/Agreement/Contract	Sector and Job roles

Yours faithfully,

For<Applicant's / Lead Applicant's legal entity name>

(Signature of the authorised signatory of the Applicant/ Lead Applicant)

Name:

Designation:

Date:

Place:

DIN/PAN:

Format 6.2 - Proposal Declaration Letter

<On Applicant's letter head>

I, _____, <Designation> of the _____ (Applicant/Lead Applicant), having _____ its _____ office at _____ do hereby, on behalf of Applicant / Lead Applicant and other Consortium members (details of the Applicant/ All Consortium members attached), declare, state, certify and affirm as follows:

- a. That all information provided in the Proposal and documents submitted by us are true and correct.
- b. That we shall make available to NSDC all additional information that NSDC may find necessary and ask from us for the evaluation of the Proposal.
- c. That we are in compliance with all applicable laws, both domestic and international, including but not limited to, Employment/Labour Laws, Environmental Laws, Tax Laws, Industrial laws.
- d. That we have not been blacklisted by any Central/State Government Agency/Body/Corporation.
- e. That in the event of any failure or omission to produce requisite consents, permissions, approvals, licenses, etc., we shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate NSDC and its directors/employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise from any default or failure on our part to conform and comply with all statutory obligations.
- f. That we have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any proposal submitted by us or any agreement entered into by us with NSDC or any other public sector enterprise or any government, Central or State.
- g. That we have taken steps to ensure that no person acting for us or on our behalf has engaged or shall engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- h. That we, in regard to matters other than security and integrity of the country, have not been convicted by any Court of Law, in India or abroad, or indicted. We confirm that no adverse orders have been passed by a regulatory authority which could cast a doubt on our ability to provide the Services under RFP / Contract or which relates to a grave offence that outrages the moral sense of the community.
- i. That with regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government (both Indian Government or any foreign Government) or convicted by any Court of Law, in India or abroad, for any offence committed by us or by any of our associates.
- j. That we have never been involved or convicted in any criminal antecedents including but not limited to human trafficking in / to any country across the Globe or in India.
- k. That neither we nor any of our directors have ever been sentenced to imprisonment or a more severe penalty in India or any other countries; OR at least five years have elapsed after the completion or exemption of the sentence of such imprisonment or penalty on us or any of our director(s).
- l. That we shall abide by all the terms and conditions of the EOI and other applicable guidelines.

We acknowledge that we have carefully read this Declaration and fully understand its contents.

We further acknowledge that we are voluntarily executing this Declaration at our own free will.

In witness thereof, we submit this Proposal under and in accordance with the terms of these present.

Yours faithfully,

For<Applicant's / Lead Applicant's legal entity name>

(Signature of the authorised signatory of the Applicant/ Lead Applicant)

Name:

Designation:

Date:

Place:

DIN/PAN:

Encl: 1. Details of Applicant/ All Consortium members as per "Attachment to Annexure 4.11" provided on next page.

2. Consortium Agreement, in case the Proposal is being submitted in consortium.

Attachment to Format 6.2

S.No.	Particulars	Response
	Details of Applicant/Lead Applicant:	
1	Name of the Applicant/Lead Applicant	
2	Year of Incorporation	
3	Type (Private Ltd., Public Ltd., Limited Liability Partnership, etc.)	
4	Address of Registered Office	
5	Phone No. of the Applicant/Lead Applicant	
6	Mobile Number of the Authorized Representative	
7	E-mail	
8	Website	

Note:

1. In case of a Consortium, all the above details for all the Consortium members shall be required. 2. For above details, attach separate sheet if required.

For <Applicant's / Lead Applicant's legal entity name>

Name of the Authorised Person: [Seal and Signature of Authorized Person with Date & Place]