

# Addendum - QP Development Process For Provisional QPs

Date: 12 Apr, 2017  
Version 1.0

## **Provisional QP Development Guidelines**

**Version Control – Date Release – 12-04-2017**

### **Background**

Frequently ad-hoc requests for development of QP-NOS for job roles are received from ministry, states, etc. These QP-NOS are required within short duration to cater to the needs of the program/policy. Some guidelines are provided here to speed up QP-NOS development.

### **Guidelines**

*The below amendments will be applicable only when QPs are developed to:*

- *Address ad-hoc expedited requests of a Ministry, State, Policy or Government Scheme, or*
- *Address ad-hoc requests of special groups, projects and industry clusters.*

To address ad-hoc requests for QPs, some points added to the standard QP-NOS development process are:

- SSCs will speed up the development of these QP-NOS and deliver them as required/specified by the petitioner
- SSCs will develop the QP-NOS in collaboration with the entity(-ies) petitioning for priority consideration and industry experts
- Evidence of requirement of an ad-hoc, expedited QP development request should be presented to the QRC, e.g. letter from ministry.
- SSCs to obtain a minimum of Five (5) industry validations, irrespective of industry size.
- “Next Review Date” in the QP-NOS document will be maximum Six (6) months from the date of QRC approval.
- SSCs will complete the required Standard QP Development Process by the “Next Review Date” (within six months).
- These QPs will be hosted on website under section, “Under Industry Validation”.

## Qualification Pack Request Form

Qualification details	
Job Role Title	
Brief Description	
Evidence of Need	
What is the evidence that this qualification is needed?	
What is the estimated uptake of this qualification and its basis?	
What is the targeted geographical location(s)/clusters where this training is expected to be taken up?	
Contact Details	
Name	
Address	
Contact Number (Mobile/Telephone with STD Code)	
Email Address	