SDMS User Manual Short Term-Certification

PMKVY2.0

24th April, 2017

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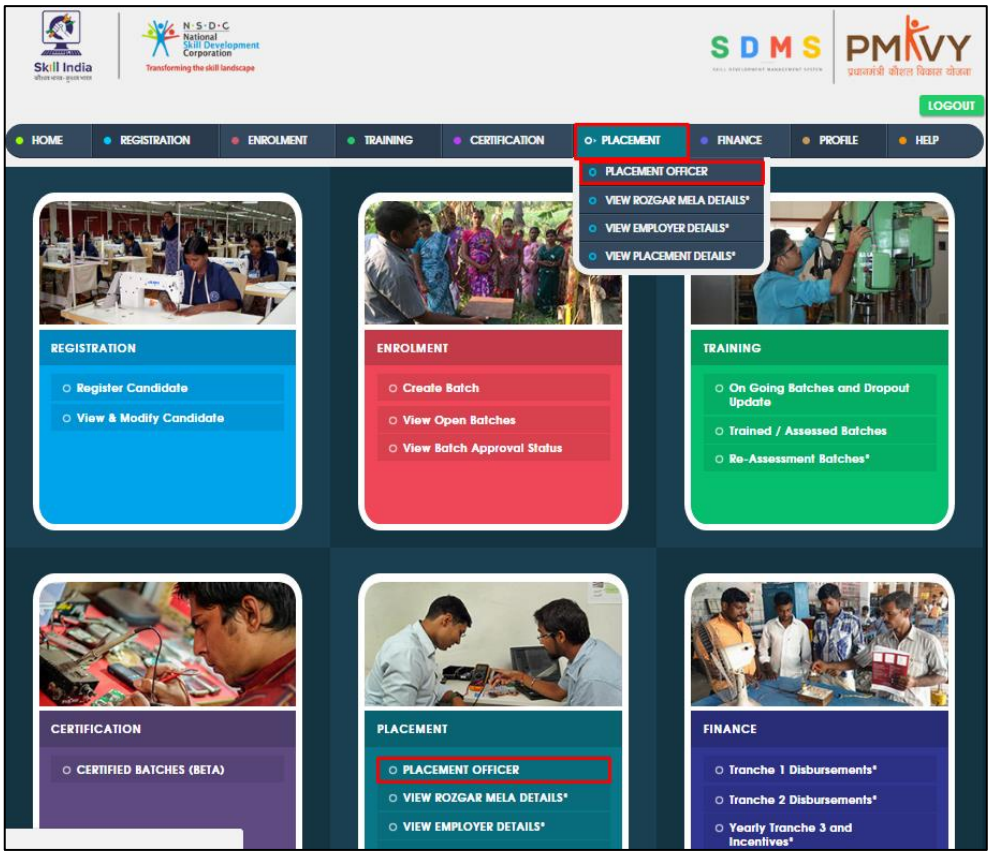
Introduction

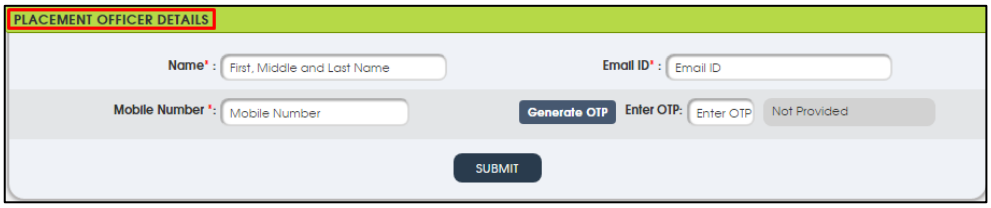
Training Centre (TC) personnel will access the web portal to update the placement officer details.

Entering the Placement Officer details

1. To update the placement officer details click **Placement > Placement Officer** either from the menu bar or the widget.



2. The Placement Officer Details page is displayed.



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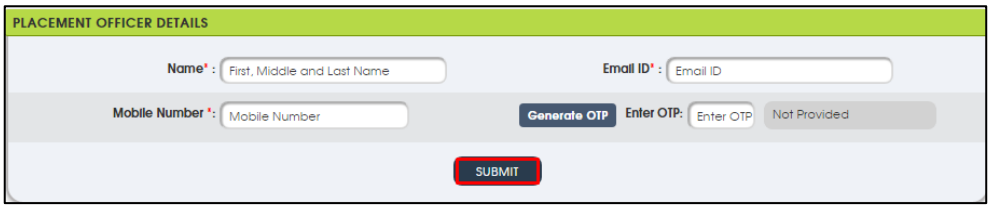
3. Enter the **Placement Officer Details** and click **Submit**.



Field	Description
Name	The Placement Officer name
Email ID	The Placement Officer Email ID
Mobile Number	The Placement Officer mobile number

Note: It is not mandatory to generate an OTP from the given mobile number.

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