

Standalone Spoke Guidelines for Pradhan Mantri Kaushal Kendra

Government of India

Ministry of Skill Development and Entrepreneurship

1. Background

To strengthen the 'Skill India Mission', Ministry of Skill Development & Entrepreneurship (MSDE) intends to establish Pradhan Mantri Kaushal Kendras (PMKK) in every district of the country.

However, after 4 rounds of allocation process, some districts are yet to be allocated due to challenges faced by training partners such as mobilisation, unavailability of suitable location as per the PMKK Guidelines, difficult geographical terrain, etc. in these districts. These districts can be categorized as follows:

- **North-East Districts/PCs** –North- Eastern districts remain unallocated due to the challenges such as low population, difficult terrain and unavailability of required infrastructure in these regions.
- **Difficult Urban Districts/PCs** – Few districts in and around metropolitan cities are yet to be allocated majorly due to the high infrastructure cost and challenge in identifying the suitable location as per the PMKK Guidelines.
- **Newly Carved Districts/PCs** – Due to changes in the administrative structures of some states, few districts have been newly formed since the last census. For example, the districts in Telangana were bifurcated from 10 to 31. Although PMKKs have been allocated in the original 10 districts, but the newly formed districts are yet to be allocated to ensure complete district coverage.
- **Other Backward Districts/PCs** – Other districts remain unallocated due to unavailability of the required infrastructure and resources and/or LWE affected districts.

In an effort to add value to the established PMKKs and enhance accessibility at the block level, 'Hub & Spoke' Guidelines was introduced under PMKK. It was envisaged to evolve each PMKK into a Hub for delivery of skill development training having a network of training Spokes in the district. Each Hub shall operate multiple Spokes (up to 5) to create access to skill development training and provide localized delivery. The Hub shall support the Spokes in terms of quality control, training of trainers, training content, internal assessments, mobilization, operations and placement linkages. For further details, Hub & Spoke Guidelines can be accessed at NSDC website.

2. Stand-alone Spokes

To ensure maximum coverage under PMKKs as mandated, the above-mentioned categories of unallocated districts can be covered by the establishment of Stand-alone Spokes. These Spokes shall be required to comply with PMKK Guidelines, Lab & Infrastructure Guidelines and Branding Guidelines. However, NSDC reserves the right to make changes in the Stand-alone Guidelines as per the requirement. The Stand-alone Spokes shall have the infrastructure requirement similar to the conventional Spoke centres, with following deviations –

- Stand-alone Spoke centres shall be allocated to the Training Partners with allocated PMKKs in the adjoining districts. This shall enable the Spoke centres to leverage the infrastructure and resources available at the adjoining PMKKs and create operational synergy
- For Telangana, wherein districts were bifurcated from the 10 to 31, the preference of establishment of Stand-alone Spoke shall be provided to the TPs to whom the original districts were allocated. In case those TPs are reluctant in establishment of Spoke, the TPs with PMKKs in the adjoining district shall be invited for allocation
- In case the unallocated district has more than one TP eligible for establishment of Spokes, the allocation shall be done basis the financial and operational performance of the TP

- Stand-alone spokes shall provide district coverage as opposed to the conventional spokes which are established at block level.
- It shall be preferred that the stand-alone spokes are established in the district headquarters

2.1 Coverage/ Geographical Area

The Stand-alone Spoke centres shall be established in the districts, which were unallocated even after four rounds of allocation process due to various challenges mentioned in Section 1.

2.2 Infrastructure Requirement

- Minimum built-up area of a Spoke shall be 1500 sq. ft. with classroom and lab setup as per SSC specifications. TPs are encouraged to establish Spokes larger than the minimum area requirement with more job roles than mandated
- The training aid and equipment would be as per SSC specifications
- The centre would be required to have a minimum of two job roles
- Stand-alone spokes shall be required to comply with PMKVY Guidelines for conducting training and Guidelines for Accreditation, Affiliation and Continuous Monitoring of Training Centres. Please refer to the links below for the above mentioned guidelines:
 - [http://www.pmkvyofficial.org/App_Documents/News/PMKVY%20Guidelines%20\(2016-2020\).pdf](http://www.pmkvyofficial.org/App_Documents/News/PMKVY%20Guidelines%20(2016-2020).pdf)
 - <https://smart.nsdindia.org/front-assets/media/guidelines/Accreditation%20and%20Affiliation%20guidelines1.pdf>

2.3 Financial Support

- The cost for establishing the Stand-alone Spokes shall be completely borne by the TP
- The sustainability of the Stand-alone Spokes shall be ensured through the training numbers under Pradhan Mantri Kaushal Vikas Yojana (PMKVY) or its successor schemes (any other scheme under MSDE)
- Each Spoke shall be provided with a training mandate as per the PMKVY target allocation strategy, annually for three years or scheme period, whichever is earlier, under the PMKVY scheme. The following table depicts the sector requirements and the minimum training mandate in the PMKK project:

S. No	Sector/Mandate description	Standalone Spokes
1	Minimum number of sectors	1
2	Minimum number of trades	2
	<i>2a. Minimum Manufacturing trades</i>	1
3	Minimum annual mandate under PMKVY/other schemes under MSDE	500

3. Monitoring

3.1 Setup Monitoring

Once established, the Stand-alone Spoke centres will be required to be registered on SMART Portal in compliance to accreditation and grading process as defined for PMKVY centres.

In order to ensure compliance to PMKK Guidelines, Stand-alone Spokes shall adhere to the centre establishment process as mentioned below -

- I. Location Sign Off
- II. Superstructure Sign Off
- III. Center Sign Off

The conditions at each of these stages shall remain as per the PMKK Guidelines. The proposed spoke centre shall be required to follow the Centre Accreditation process for allocation of PMKVY targets.

3.2 Continuous Monitoring

A continuous monitoring of all the Spokes shall be done by PMKVY monitoring team as defined under PMKVY guidelines 2016-2020.

4. Branding of Stand-alone Spoke Centres

For branding of the Stand-alone Spoke centres, the TPs shall be required to follow the PMKK Branding Guidelines. The list of exceptions granted to the Stand-alone Spokes with respect to branding is attached as **Annexure-I**.

5. Timeline for establishment

The Stand-alone Spokes are to be established within 3 months of allocation.

6. Bank Guarantee and Penalty clauses

A Bank Guarantee (BG) for a period of one year shall be provisioned by the TPs of INR 10 lakhs (one time-refundable) at the time of agreement against the roll out plan agreed as part of agreement.

All the penalties shall be applicable as per the PMKK Guidelines. The below mentioned clause has been updated in accordance to the Stand-alone Spoke Guidelines -

S.no	Conditions	Amount /Rate/Value/Action
1.	Non-adherence to: 1. Timelines as specified in the roll out plan 2. Infrastructure guidelines in terms of layout plan, labs, classrooms, trainer number, branding, etc.	<ul style="list-style-type: none">• 1st Notice for non-compliance, followed by a cure period of up to 15 days for rectification• 2nd Notice for non-compliance, followed by a cure period of up to 15 days for rectification

		<ul style="list-style-type: none">• In case of non-compliance, BG worth INR10 lakhs, submitted by TP against the roll-out plan, shall be invoked• In case of sustained non-compliance, NSDC shall have the right to de-allocate the district and terminate the Loan Agreement/TP Agreement,
--	--	--

Annexure- I: Exceptions to PMKK branding guidelines

S. No.	Attribute	Existing Provision under PMKK Branding Guidelines	Exception under stand-alone Spoke Centre
1.	Size of Centre	Category A – Minimum. 8000 Sq. ft. Category B – Minimum. 5000 Sq. ft. Category C – Minimum. 3000 Sq.ft.	Size of stand-alone Spoke Centre: minimum 1500 sq. feet
2.	Approach to Centre	In cases where entry to PMKK is located above the first floor, TPs to ensure operation of lift/elevator in the building	The lift/elevator is non-mandatory
3.	Number of Classrooms	Category A – Minimum 5 Category B – Minimum 3 Category C – Minimum 2	There should be at least one class room
4.	Number of Training Labs	Category A – Minimum 2 Category B – Minimum 2 Category C – Minimum 1	There should be at least two training labs (i.e. one lab for each job-role)
5.	Number of Washrooms / Urinals	Category A - Minimum 3 For Males and 3 for Females Category B - Minimum 3 For Males and 3 for Females Category C - Minimum 2 For Males and 2 for Females	Minimum 2 For Males and 2 for Females
6.	Reception Area	200 Sq. feet	The stand-alone spoke centre can have common reception cum counselling area of 200 Sq. Ft.
7.	Counselling Room	75 Sq. feet	
8.	Seating-waiting area	Seating minimum for 10 people	Seating minimum for 5 people